



KENNEWICK HIGH SCHOOL

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To: Parents/Guardians and Students

From: Ron King and Kennewick High School Administrative Team

Date: August 2019

Welcome Kennewick Lions!

This is a very big year for many reasons. We have a great group of returning students and have heard good things about our incoming 9th graders in the class of 2023. This year also marks the beginning of the project that will replace the old Kennewick High School building.

Due to the size of the project we have created a temporary campus that we will use for the next two years. Although our school campus will look different, the day to day experiences of our students and staff will remain pretty much the same as they have been. We will continue to use the Annex and our math/science wing until the new school is completed. Additionally, the school district is just finishing up a significant refurbishment of the Fruitland building. We will also use some newly installed portable classrooms and the former Legacy High School building. I've enclosed a map of our new campus.

- Our main office will be located in the Fruitland building. Our athletic/activities office and our student resource officer will also be located there.
- Our counseling center will be located in the former Legacy High School building. This location will also include a satellite office for attendance and security.

To ensure quick access to our administrative team, we are also redistributing the offices of our assistant principals to include the Annex and the old Legacy building.

Most importantly, we remain committed to ensuring a safe and orderly school experience for our students and staff. We welcome all comments and concerns from students, staff, and parents. Please feel free to contact the principal or one of our assistant principals at any time.

Another change for our students will be our school breakfast and lunch program. This year all students at Kennewick High are entitled to a free breakfast and lunch meal served in our cafeteria. Ala carte items will be charged at the normal price.

Students who feel they qualify for the free/reduced meal program will still need to complete the application process in order to access financial assistance for fees and expenses for school athletics, activities, and programs.

This letter is also to provide you with some of the important dates and information about the start of the school year. We encourage everyone to follow us on our website, Facebook, and Twitter for updates.

Our first day of school will be on August 27th. However, this day is devoted to our incoming 9th graders. Freshmen are to report to the main entrance of the Lampson Stadium (201 S. Garfield St.) at 7:45 am. School is dismissed at 2:20 pm and buses will run their usual routes.

Our Freshmen Only Day is one of our more modern traditions that allows us to give our 9th graders a better introduction to life as a high school student. Lunch (pizza and milk) will be also be provided on Freshmen Only Day (if your students doesn't eat/drink pizza or milk please provide a sack lunch).

Upper classmen in grades 10-12 begin school on August 28th.

Upper classmen in *grades 10-12* can pick up their schedules on August 21, 22, or 23 between 8-11 am and noon to 2 pm. They can also pick up their schedule on August 26th between 8 am and 2 pm.

Incoming 9th graders will get their schedules on August 27th.

Important Dates August-September-October 2019:

August 12	Enrollment paperwork for new students may be submitted.
August 12-16	Counselors available by appointment
August 21	Football practice begins
August 19	IB Boot Camp for incoming 9 th graders- 8:30am to 1:30 pm, lunch provided
August 21-23	Schedule pick-up for 10-12 (pay fees, fines) 8 – 11:00 am; noon to 2:00 pm
August 26	Girls' Soccer, Swim/Dive, Volleyball; Cross-Country first practice
August 27	Freshmen Only First Day of School/10 th -12 th grade students may pick up schedules or meet with counselors from 8 am to 2 pm.
August 28	First Day of School for 10-12 students
August 29	Open House – 6:00-8:00 pm Drop-in arena style in Fruitland building
September 2	Labor Day – No school
September 4	Quest Advisory Schedule
September 12	Picture Day (taken when students are in their English class/retakes October 22)
September 11	Early Release at 10:30 am
September 11	Last day for requests to change class schedule (add/drop a class)
September 16	Fall Running Start at CBC begins
September 18	Quest Advisory Schedule
October 2	Early Release at 10:30 am.
October 9	Quest Advisory Schedule
October 16	PSAT given at KHS. Sign up in the activities office. Free for juniors!
October 18	Last day to turn in senior photo for yearbook
October 30	Quest Advisory Schedule

BUS INFORMATION: Information about bus routes and times will appear in the Tri City *Herald* the Sunday before the start of school. Refer to the newspaper for this information. Bus info will be posted at the main office and on the KeHS website as soon as it is published in the newspaper.

FINES: Students who owe fines cannot purchase an ASB card, or a yearbook until the fine is paid or payments arranged. An ASB is required for participation in sports and ASB affiliated clubs and activities.

FALL SPORTS CLEARANCE AND REGISTRATION:

Students turning out for fall sports are to register online via parent access in Power School. Directions for online sports registration can be found on the KHS website under Athletics. Fees are still paid in the activities office. ASB card -\$35 (free/reduced \$12); user fee - \$40 (free/reduced \$13).

LOCKERS/PARKING PERMITS: Lockers and parking permits will be assigned by security officers to students who want them **after the start of school**. (Freshmen may get their lockers on Aug. 27, the first day of school.) Sophomores, juniors, and seniors may get a locker or a free parking permit during lunch in the cafeteria anytime during the first week of school. Parking permits are free but also required to park on school property. Students are not allowed to park in staff parking. Fines will be issued to students who violate school parking rules.

BELL SCHEDULE: The Kennewick School District high school day is 7:45 am to 2:20 pm. Please check out our website or social media for special schedules.

SCHOOL SUPPLIES: Students are expected to report to school the first day with a notebook, paper, and pencil/pen. Teachers will communicate about any specific supplies and materials for each class.

LUNCH AND BREAKFAST: Complete lunches are served at school as well as ala cart items. Each student can have one breakfast meal and one lunch meal per day **FREE OF CHARGE**. Ala carte items will be charged at the current price. Students are allowed to leave campus during lunch but must report back to school on time. School rules and regulations pertain to the lunch period whether students are on or off campus. Breakfast is served from 7:00 am to 7:40 am or students can choose to grab a breakfast-like snack during our 2nd Chance Breakfast service between 1st and 2nd periods.

AFTER SCHOOL MEALS: A **FREE** light meal/snack will be available after school for **all students** who participate in after school programs and activities at KHS. After school tutoring, athletics, music, JROTC, and ASB clubs are included in this new program.

COUNSELORS AND SCHEDULE CHANGES: Schedule changes may be made until September 11th. All schedule changes will be done online by going to <http://kennewick.ksd.org/> and clicking on the schedule change link. *Students will be notified when schedule changes are made.* Students with a blank period(s) in their schedules are to report to the counseling office during the time the blank exists; the schedule will be completed at that time. *Students are required to take six classes. Student schedules will reflect if a student is Off Campus for Seminary or attending Tri-Tech or Running Start.*

A counselor is assigned to students in each graduating class as follows:

Melanie Cushing- Class of 2020
Sonia Sanchez-Class of 2021
Amy Payson- Class of 2022
Aaron Machart – Class of 2023

STUDENT HANDBOOK

Each student at Kennewick High School will receive a student handbook at the beginning of the school year. It is, also, posted on the KeHS web page. The student handbook has school and district policies and rules. Please take the time to read this with your student. The following terms and definitions, while summarized here, are covered in more detail in the student handbook.

STUDENT HANDBOOK HIGHLIGHTS:

DESS CODE: Kennewick’s dress expectations are aligned with Kennewick School District policy and are established to eliminate disruptions to the education process caused by individual attire. They are also designed to ensure a quality learning environment for all by ensuring that students and staff feel safe at school. These expectations are also designed to enhance school-to-work transition skills and behaviors.

Attire that exposes undergarments or over-exposed parts of the body will not be allowed.

Messages or symbols that promote or represent unhealthy, dangerous or criminal behavior will not be allowed. Clothing, including hats and other head and face coverings, that keep students from being easily recognized and identified will not be allowed. Specifics about the dress code can be found in the KHS Student Handbook and on the KHS website. Students and parents are encouraged to ask an administrator if they have questions.

CLOSED CAMPUS: Kennewick High School is a closed campus except at lunch. Students are to check out through the attendance office if they need to leave school during the day. Students are to check back into the attendance office when returning to school. Students leaving campus throughout the day for non-class periods (Seminary, Running Start, etc.) must fill out an off-campus form and have it approved. Students may not bring friends, relatives, small children, or pets to school.

CELL PHONES AND EAR BUDS: Cell phone use is only allowed during passing time between class periods and during lunch. Students can only access their phones during class time if they have specific permission from their teacher. Cell phone use is not permitted when students are using hall passes unless they have permission from their teacher. During the school day ear buds or headphones cannot be worn in or cover both ears at the same time. For safety reasons students must be able to hear from those around them.

ATTENDANCE POLICY: The KSD attendance policy states that a student may lose credit if the student has accumulated 12 non-school related absences in a semester. Students who attend class are more likely to earn passing grades and credits toward graduation than students who are excessively absent. See the student handbook for exceptions and appeal process. Students who accumulate more than five tardies in a semester in any classes combined shall be subject to discipline. In addition, students will not be admitted to any class they have missed until they have reported to the attendance office.

The most frequently used bell schedules:

<u>Regular Schedule</u>		<u>10:30 Early Release Schedule</u>		<u>Quest Advisory Schedule</u>	
0 Period	6:45 – 7:39	0 Period	6:45 – 7:39	0 Period	6:45 – 7:39
1 st Period	7:45 – 8:39	1 st Period	7:45 - 8:07	1 st Period	7:45 – 8:31
2 nd Period	8:47 – 9:41	2 nd Period	8:15 - 8:37	2 nd Period	8:39–9:25
3 rd Period	9:47 – 10:43	3 rd Period	8:43 - 9:07	Quest	9:31 – 10:16
Lunch	10:43 – 11:21	4 th Period	9:13- 9:35	3 rd Period	10:22 – 11:09
4 th Period	11:26 – 12:20	5 th Period	9:41 - 10:03	Lunch	11:09 – 11:45
5 th Period	12:26 – 1:20	6 th Period	10:09 - 10:30	4 th Period	11:50 – 12:36
6 th Period	1:26 – 2:20	Lunch is offered		5 th Period	12:42 – 1:28
7 th Period	2:30 – 3:25			6 th Period	1:34 – 2:20
				7 TH Period	2:30 – 3:25

FERPA (Family Educational Rights and Privacy Act.): Unless a parent/guardian files a written objection, the Kennewick School District may release to the public without prior parental consent “directory information” regarding students. For senior high school students, directory information includes the following: the student’s name and address, scholarship and award winners, telephone number, activities and sports, weight and height of athletic teams, institution attended by the student, graduation list, and class list. In addition, parents who do not want their students photographed (Occasionally students are photographed or videoed during the school day and may be used in district publications.) need to complete the *Use of Student Likeness Denial Form*. Parent(s) and/or guardian(s) not wishing this information to be made public should notify the school principal or designee in writing within ten (10) calendar days following the issuance of the student handbook to students the first week of school. Forms requesting the non-disbursal of student directory information and use of student likeness are available at the high school main office and in the Student Handbook.

Sincerely,

Ron King, Principal

Kennewick School District’s Non-Discrimination Policy

The Kennewick School District provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, including gender expression or identity, the presence of any sensory, mental or physical disability, or use of trained dog, guide or service animal by a person with a disability, and provide equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Civil Rights & Equity: Douglas Christensen- (509) 222-5010 (doug.christensen@ksd.org)
Section 504, Title IX Jack Anderson- (509) 222-5004 (jack.anderson@ksd.org)

Kennewick School District
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